



Fort Nelson First Nation

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INTERNAL-EXTERNAL POSTING

Job Title:	Water-Waste Water Utilities Worker (temporary)	Posting #:	07-2023
Department:	Community Infrastructure & Safety Services	Grade:	3
Location:	On Reserve	FTE:	1.0
Supervisor:	Public & Capital Works Manager	Starting Rate:	\$24.68/hour
Key Areas:	Safety, Maintenance, Reporting, Driver	First Posted:	2023-02-15
Effective Date:	February 15, 2022	Closes:	When Filled

Job Scope

This is a backfill for leave anticipated to end on April 30, 2023. This worker is supervised by a senior Water and Waste Water Worker, and performs maintenance assistance duties.

The primary responsibilities of the Water and Wastewater Utilities Worker is to perform semi-skilled manual labour and a variety of materials handling, sample collection, facilities cleaning and maintenance, and routine general labour to support the operation of the water and waste treatment facilities and services, and all associated reporting. To round out this job to full time work, the Water Utilities Worker will also cross train with other employees in the Public Works unit, and provide general manual labour work related to public works and highway maintenance or construction. This employee performs a variety of tasks and general maintenance work to make environments safe: treatment facilities lift stations, roads, greenways, parks, buildings, utilities stations, etc. The work also includes conducting hazard/safety assessments and providing security while working, to safeguard buildings, equipment, work sites, and personnel. A key element of success for this position is the development of and awareness and knowledge of water and waste water systems, as well as reference materials to assist in addressing problems, challenges and issues; references include written policies, procedures and guidelines, as well as maintenance and work schedules and check lists, and equipment manuals and reference handbooks, and WHMIS manual and data sheets. Other related duties as required.

Candidate Profile

The Water and Wastewater Utilities Worker has a good level of energy to perform the work, and has good interpersonal skills including good listening skills to gather information and to ask questions in order to carry out assigned tasks and to provide routine information to other employees. The Water and Wastewater Utilities Worker has good written and verbal communication skills and communicates with the Tradespersons, Engineers, engineering aides/technicians, contractors and equipment operators in the immediate work area, as well as with the supervisor, co-workers, and maintenance staff to obtain information, supplies, tools, equipment and/or advice or help to solve problems or issues, and may occasionally have contact with occupational health and safety committee members, and the general public.

Minimum Requirements

- Mature individual with a minimum grade 12 high school diploma, supplemented by college or industry training courses.
- Experience assisting trades in water system maintenance and repair work.
- Experience with mechanical and power tools and equipment.
- Good interpersonal skills and ability to interact well with employees and the public.
- Organized and able to use email.
- Good communication skills (written and oral); ability to listen to understand and ask questions for clarification.
- Compliance with BC Immunization program, TB Screening, and COVID-19 vaccinations.
- Satisfactory completion of a police information check may be required.
- Valid BC Driver’s License and factor report.

Additional Information

The following training/certificates and additional assets are preferred, but the Employer may provide training to successful candidates:

- First Aid, WHMIS, OHS training
- Experience performing cleaning, or maintenance and repair work



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- Experience with mechanical tools and equipment
- Able to use email.

Work Conditions

Evening cleaning typically takes place after all staff left the buildings for the day, so workers may work alone; however, some buildings offer evening programs and other workers and patrons may be in attendance during work hours. The regular work schedule is Monday to Friday, 6 hours each evening starting at 4:30 p.m.; later start times may be arranged - 30 hours per week, year round. Seasonal cleaning may take place during building closures or on weekends. Extra-regular hours and overtime hours are occasionally required.

Application Instructions

Closes: When Filled. **Remuneration:** Rate offered to the successful incumbent is pending certification(s), skills, experiences, knowledge. *Preference may be given to qualified First Nation's applicants. Kindly forward your cover letter and resume to: recruitment@fnnation.ca

We thank all individuals for applying, but only those applicants whose applications clearly demonstrate meeting all of the requested minimum requirements will receive a reply.

* Constitution Act, 1982 [Section 35]; Canadian Charter of Rights and Freedoms [Section 15(1)]; Canadian Human Rights Act [Section 16(1)]; Employment Equity Act [Section 5(a), 10(b)]; Declaration on the Rights of Indigenous Peoples [Article 22]; ILO Convention 169 on Indigenous and Tribal Peoples in Independent Countries.