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## Information Bulletin: What is an Emergency Operations Centre (EOC)?

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The Chief and Council will maintain an Emergency Plan and Emergency Preparedness program providing for the health, safety, and wellbeing of the residents of Fort Nelson First Nation, including all of its reserves in Treaty 8 Territory, in cooperation with:

- Emergency Management and Climate Readiness (EMCR) Provincial authorities
- Federal authorities
- Northern Rockies Regional Municipality
- Other local and regional authorities.

When emergencies and disasters may have a potential of occurring, extraordinary arrangements and emergency management measures may have to be taken to ensure emergency preparedness priorities are met.

**The Emergency Operations Centre (EOC)**, when activated, is responsible for the implementation of Fort Nelson First Nation's (FNFN) Emergency Plan and for the coordination and direction to overall operations in respect of (1) preparation for, (3) response to, and (3) recovery from the emergency or disaster. The EOC Director is responsible for the control of all operations within the EOC identified in FNFN's Emergency Plan.

There are three levels of EOC activation, briefly described below:

**Level 1 EOC Activation:** Level 1 action reflects events that are normally managed by community resources on a regular basis. However, there is potential for the event to escalate and requires monitoring only. There is little or no need for site support activities and the event will be closed in a relatively short time.

**Level 2 EOC Activation:** Level 2 events are emergencies that are of a larger scale or longer duration and may involve limited evacuations, additional or unique resources, or similar extraordinary support activities. If the event cannot be managed appropriately from the site, this level requires the activation of the EOC, and notification to Emergency Management and Climate Readiness (EMCR).

**Level 3 EOC Activation:** Level 3 events are of large magnitude and/or long duration or may have multiple sites that involve multi-agencies and multi-government response.

**When responding to an emergency or disaster**, the following goals will be used to determine the appropriate course(s) of action (in priority order): (1) Provide for the safety and health of all responders, (2) Save lives, (3)

Reduce suffering, (4) Protect public health, (5) Protect government infrastructure, (6) Protect property, (7) Protect the environment, and (8) Reduce economic and social losses.

The FNFN's Emergency Management Team follows the emergency management measures as laid out in the FNFN Emergency Plan which is designed to prepare, respond and recover from an emergency or disaster.

The 2023 Emergency Management Team is made up of the following FNFN Staff:

- Terry Cavaliere, Director, Emergency Operations Centre
- Leslie Dickie, Deputy Director, Emergency Operations Centre
- Heather Gairdner, Risk Management Coordinator, Emergency Operation Centre
- Jordan Turcotte, Liaison, Emergency Operations Centre
- Cathy Murphy, Information Coordinator, Emergency Operations Centre
- Jonah Kotchea, Operations, Emergency Operations Centre
- Michele Fisher, Planning, Emergency Operations Centre
- Kristin Lowe, Logistics, Emergency Operations Centre
- JoAnne Wright, Finance, Emergency Operations Centre

### **Basic EOC Roles & Responsibilities**

#### Management (EOC Director)

- Notify EMCR when EOC is activated
- Conduct an assessment of what has happened, what resources are available, any impacts to the communication system, power, water and other critical infrastructure.
- Determine if FNFN has the capacity or human resources required to manage the incident, if not request support
- Identify and request additional resources to support your emergency operations.

#### Operations

- Support EOC Director in defining working area, establishing control perimeter and assist police securing the scene if requested.

#### Planning

- Assess Impacts.
- Create priority-based plans ensuring BCEMS Response Goals are addressed.
- Prepare to support long-term recovery.

#### Logistics

- Communications
- Transportation
- Prepare to support long-term recovery

#### Finance / Administration

- Track and keep accurate records of expenditures.
- Submit records to EMCR for reimbursement.