



Fort Nelson Hotel / Fontas Native Crafts Store – Job Posting

TITLE: Store Supervisor
REPORTS TO: General Manager
LOCATION: Fontas Native Crafts – Fort Nelson Hotel
TERM: PT to start based on store hours
EFFECTIVE DATE: ASAP
CLOSING DATE: March 15, 2019

The Fort Nelson Hotel requires a Store Supervisor for the Fontas Native Crafts Store who reports to the General Manager of the Fort Nelson Hotel. The Store Supervisor will support the company’s objectives by implementing the company’s plan for the craft store.

The position has managerial authority and decision-making discretion with the respect to inventory, creating performance goals and incentives. The Store Supervisor will develop quarterly departmental goals, with the GM, and will ensure action plans are implemented to achieve them.

Core Competencies

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|------------------------|------------------------------------|---------------------------------|
| • Ethics and Integrity | • Accountability and Dependability | • Decision Making and Judgement |
| • Organization | • Problem Solving | • Time Management |
| • Professionalism | • Planning and Organizing | • Communication |
| • Customer Focused | • Team Work | • Interpersonal Skills |

Minimum Qualification Requirements:

- Previous experience in hospitality industry including minimum five years supervisory experience
- Proven ability to develop and maintain long term customer relations
- Demonstrated leadership abilities
- Excellent verbal and written communication skills
- Excellent interpersonal skills
- Ability to organize and prioritize projects
- Working knowledge of basic accounting principles
- Ability to make presentations to a variety of audiences
- Clean criminal records check

Working Conditions

- Intermittent physical activity including bending, stooping, stretching, pushing, walking, standing, sitting and lifting
- Competing priorities with medium-high control over individual priorities
- Interacts with employees of Deh Tai GP Ltd and management of the companies
- Overtime as required (and approved)

If you feel you would be a great addition to our team, please drop off your resume in person, email or fax to:

Cheri Bourgoin – Located at the 2028 Kennay-Yah Road, Fort Nelson First Nation, Lands Building
Email: cheri.bourgoin@dehtai.com **Fax:** (250) 774-6317