

## EXTERNAL RE-POSTING

**TITLE:** Family Support Worker  
**REPORTS TO:** Executive Director of Community Services  
**VEHICLE/CELL:** Provided for work purposes  
**DRESS CODE:** Required  
**AUTHORITY:** Limited  
**TERM:** 42 weeks, term position- 35 hours per week  
**SALARY:** Grade 4 (\$41,622 - \$47,067; median cap) pending qualifications  
**CLOSING:** September 15, 2017 at 4:30 p.m.



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### SUMMARY / SCOPE

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Under the direction of the Executive Director of Community Services, the Family Support Worker is responsible for providing services to families in need through group work and one-to-one interactions; the Family Support Worker will work with children referred by the Ministry of Children and Families and from within the community. The Family Support Worker will facilitate communication and engage families and individuals in activities that work to promote healthy development as well as strengthen community and family relationships. The Family Support Worker will also play a role in supporting families to make wise choices related to mood altering substances using culturally relevant activities. Other related duties and required.

#### Candidate Profile:

The Family Support Worker must have a positive and diplomatic personality with a strong desire to keep individuals safe. The Family Support Worker must work together with the multi-disciplinary teams of FNFN and other service providers to plan for care, health and wellness of individuals. Core competencies will include:

- Ethics and Integrity
- Listening, Understanding and Responding
- Planning and Organizing
- Community Involvement and Engagement
- Reliability and Trust and Confidentiality
- Information seeking, communication and collaboration
- Self-control and professionalism

#### MINIMUM QUALIFICATIONS

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- Mature individual of professional presentation with a minimum grade 12 and combination of related training and experience working with children and youth in care
- Minimum of at least 1 year experience working with children and families, and/or working with children with special needs and/or challenging behaviors
- High level of attention to confidentiality
- Knowledge and understanding of compliances and regulations and applicable legislations governing children in care
- Previous experience developing individual programs and goals for children
- A broad knowledge of child development and teaching methods, and a genuine commitment to helping children
- Ability to effectively interact and relate to children in developmentally appropriate manners
- Cultural sensitivity and ability to work with all members of the community
- Willingness to work a schedule that may include mornings/afternoons/evenings/weekends
- Physically able to perform all assigned tasks and work indoors and outdoors in a variety of weather
- High degree of resourcefulness, flexibility, and adaptability

- Excellent interpersonal and communication skills
- Proficiency in all aspects of MS Office applications
- High level of organizational, time management, and prioritizing skills
- Good writing/documentation skills
- Ability to follow established guidelines, policies and procedures
- Ability to work under minimal supervision and work independently and as part of a team
- Clear Criminal Record Review – vulnerable sector (renew every 5 years)
- Valid Class 5 BC driver’s licence & drivers abstract
- Ability to provide own transportation to and from work

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### **DESIRED QUALIFICATIONS**

All of the above mentioned, as well as:

- Diploma or certificate in Social Services or Human Services field and experience working with children
- Previous experience working with Ministry for Children and Families, or similar care agency
- Valid Emergency or Standard First Aid with Child CPR (renew every 3 years)
- Food Safe Level 1
- WHMIS
- Previous First Nations work experience
- Knowledge of sign language
- Ability to communicate in Dene and/or Cree.

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### **APPLICATION INSTRUCTIONS**

**Closing Date:** September 15, 2017 at 4:30 p.m. **Start date:** Immediate. **Salary:** \$22.87 - \$25.86 per hour pending certification(s), experiences, knowledge and skills. Preference may be given to local and/or First Nation’s qualified applicants. Fort Nelson First Nation is a progressive organization offering an incredible work environment, competitive salary packages, professional development and career advancement opportunities. To forward your resume, respond to:

**Cathy Murphy, Human Resources Consulting**  
Fort Nelson First Nation  
R.R. #1, Mile 295, Alaska Highway  
Fort Nelson, B.C. V0C 1R0  
E-mail: [cathy.murphy@fnnation.ca](mailto:cathy.murphy@fnnation.ca)

***We thank for all for applying, but only those applicants whose applications clearly demonstrate meeting all of the requested minimum qualifications will be responded to.***