

EXTERNAL POST # 2018-37



TITLE: Early Childhood Educator
REPORTS TO: Daycare-Headstart Administrator
LOCATION: Day Care (on floor and in the field)
TERM: Full time, indeterminate
SALARY: Grade 3 (\$33,113 - \$42,362), pending qualifications
CLOSING DATE: open until filled

SCOPE

Reporting to the Daycare-Headstart Administrator, the Early Childhood Educator (ECE) will supervise children in a day care program. This position will develop positive relationships with the children and their families, as well as plan and implement culturally sensitive and developmentally appropriate programs for children. This position is also responsible for providing professional input and support to the ECE Team in the areas of child guidance, and program planning and development. Other related duties as required.

Core Competencies

- Dependability
- Decision Making
- Communication
- Plan & Organize
- Collaboration
- Time Management
- Safety Assessment
- Problem Solving

MINIMUM QUALIFICATIONS

- Certificate in Early Childhood Education with licence to practise in British Columbia; Citation(s) an asset
- Experience working with children
- Experience in program planning and implementation
- Ability to work and maintain harmonious relationships with students, parents and co-workers
- Excellent communication, interpersonal, organizational and time management skills
- Strong morals and ethics, along with a commitment to child/family privacy.
- Good supervisory documentation skills.
- Emergency or Standard First Aid with Child CPR (renew every 3 years)
- Food Safe Level 1
- Criminal Record Review Program assessment (renew every 5 years); or willingness to obtain
- Valid Driver's Licence & Driver's Abstract
- Ability to provide own transportation to and from work.

DESIRED QUALIFICATIONS

All of the above mentioned, as well as:

- 1 plus years' experience supervising childminding in a day care facility
- Knowledge and experience working within a First Nation Community
- Ability to speak Cree and/or Dene.

APPLICATION INSTRUCTIONS

Closing Date: Competition will remain open until filled. **Start date:** Soon thereafter. **Salary:** Pending certification(s), skills, experiences, knowledge. *Preference may be given to qualified local First Nation's applicants. Fort Nelson First Nation is a progressive organization offering an incredible work environment, competitive salary packages, health and pension benefits, professional development and career advancement opportunities. Kindly forward your cover letter and resume to:

Human Resources Recruitment
Fort Nelson First Nation
R.R. #1, Mile 295, Alaska Highway
Fort Nelson, B.C. V0C 1R0
E-mail: recruitment@fnation.ca

We thank all individuals for applying, but only those applicants whose applications clearly demonstrate meeting all of the requested minimum qualifications will receive a response.

** Constitution Act, 1982 [Section 35]; Canadian Charter of Rights and Freedoms [Section 15(1)]; Canadian Human Rights Act [Section 16(1)]; Employment Equity Act [Section 5(a), 10(b)]; Declaration on the Rights of Indigenous Peoples [Article 22]; ILO Convention 169 on Indigenous and Tribal Peoples in Independent Countries.