



Fort Nelson First Nation

Strong. Healthy. Proud. Self-reliant.

EXTERNAL JOB POSTING

Job Title: Early Childhood Educator	Posting #: 47-2022
Department: Health & Community Services	Level: G2-L1-C2
Location: Deh Zona Day Care Centre	FTE: 1.0
Supervisor: Daycare Manager	Starting Rate: \$24.68/hr.
Key Areas: Human Caring, Child Development, Reporting, Supervision	First Posted: 2022-10-07
	Closes: When Filled

SUMMARY / SCOPE

The primary responsibilities of an Early Childhood Educator (ECE) is to oversee the planning, organizing and implementation of development programs for children between the ages of infant to 5 years, and lead and supervise Early Childhood Education Assistants. The ECE supports infants and children and their families, and provides mentoring and supervision to ECE and Child Care Assistants in the areas of guiding quality care in early childhood development. The ECE leads children in activities designed to stimulate and develop their intellectual, physical and emotional growth and ensure their security and well-being. Duties include planning, developing and implementing quality care that is designed to promote healthy development, support good choices, teach developmentally appropriate skills and physical activities, and provide cultural enrichment activities designed to promote holistic health and spiritual wellbeing, and aim to strengthen children and family relationships. The ECE demonstrates behaviour that is professional, ethical, and responsible, and develops positive relationships with children and parents, and co-workers. An ECE is an ambassador for healthy living and motivating others.

Candidate Profile:

The Early Childhood Educator has a good level of energy and physical fitness to perform the work, and has good interpersonal skills including good listening skills to gather information and to ask questions in order to carry out assigned tasks and to provide routine information to other employees. The ECE has good written and verbal communication skills and communicates with the supervisor/ program leader and other employees to obtain information, supplies, tools, equipment and/or advice or help to solve problems or issues, and has periodic contact with external agencies and service providers and the general public.

COMPETENCIES

- Privacy Protection
- Teamwork
- Knowledge Integration
- Planning & Assessments
- Confidentiality
- Listening/Engagement
- Culture
- Operate Appliances/Vehicle
- Relationship Centered Practice
- Communication
- Advocacy

MINIMUM QUALIFICATIONS

- Diploma in Early Childhood Education and a British Columbia License to Practice. May consider out of province certifications if the credentials can be transferred.
- Practicum Experiences completed.
- First Aid, CPR Level C – if expired must be willing to obtain employer paid training.
- Good interpersonal skills and ability to interact well with others.
- Good organizational skills and able to handle competing priorities and meet deadlines; will benefit from a high degree of resourcefulness, flexibility, and adaptability.
- Good communication skills (written and oral).
- Proficient computer skills and able to use basic applications and email.
- No barriers to working with any member of the community.
- Physical fitness to perform the work.
- Must be able to work in non-barrier-free-workplace (building includes a second story, no elevator)
- Physician note stating fitness to work in a daycare setting will be required before an offer is made
- Compliance with BC Immunization program, TB screening, and COVID-19 vaccinations.



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- Wage rate offered does not include wage enhancements which are additional. Successful incumbent must be willing to provide authorization to Fort Nelson First Nation to release payroll and credential information as required to Funders for our funding agreements and wage enhancement reporting.
- Police Record Check – vulnerable sector (renew every 5 years).
- Valid Class 5 Driver's License (British Columbia, or ability to transfer license to BC).
- Satisfactory driver's abstract.

The following are considered assets:

- Certificates of training, such as Food Safe, WHMIS, OHS
- Previous First Nation experience and an understanding of First Nations education and childcare issues
- Google™ drive, calendar, forms and other Google™ products.
- Sign Language.
- Ability to speak Dene and/or Cree
- Class 4 driver's license.

WORK CONDITIONS

- Lifting or moving objects and children up to 40 lbs. are performed occasionally. Objects can include bags or boxes of groceries, or audio visual equipment.
- Occasionally, works in awkward or cramped positions (working with small children).
- Work tasks and activities do not result in fatigue, requiring periods of rest.
- Manual dexterity required to use desktop computer and peripherals.
- Interacts with children and their representative(s) and family members, supervisor, co-workers, and periodic contact with general public, government agencies/personnel.
- Occasionally required to use household appliances.
- Auditory concentration is required to listen attentively, to be alert and to obtain and interpret information correctly.
- Visual concentration or alertness is required on a regular basis to ensure safety of self and children.
- Alertness and concentration are required when working with children.
- There is a requirement to wear safe footwear at all times.
- The likelihood of injury or illness resulting from hazards in the job is limited if safe work practices are followed.
- May be exposed to unpleasant dealings in emotionally charged situations.

APPLICATION INSTRUCTIONS

Closes: When filled. If this job remains posted on our website, we have not yet filled the opportunity. The starting rate listed is step one of our pay band for this grade, and is considered the rate paid to a new ECE. The rate offered to a successful incumbent will be assessed pending certification(s), skills, experiences, knowledge, and other relevant attributes. *Preference may be given to qualified First Nation's applicants. Kindly forward your cover letter and resume to:

Human Resources, Recruitment
Fort Nelson First Nation
R.R. #1, Mile 295, Alaska Highway
Fort Nelson, B.C. V0C 1R0
E-mail: recruitment@fnnation.ca

We thank all individuals for applying, but only those applicants whose applications clearly demonstrate meeting all of the requested minimum qualifications will receive a response.

* Constitution Act, 1982 [Section 35]; Canadian Charter of Rights and Freedoms [Section 15(1)]; Canadian Human Rights Act [Section 16(1)]; Employment Equity Act [Section 5(a), 10(b)]; Declaration on the Rights of Indigenous Peoples [Article 22]; ILO Convention 169 on Indigenous and Tribal Peoples in Independent Countries.