



Fort Nelson First Nation

Strong. Healthy. Proud. Self-reliant.

JOB POSTING

Job Title:	Culture Program Supervisor	Posting #:	04-2023
Department:	Corporate Services	Pay Grades:	Grade 5
Location:	On and Off Reserves, and in office	FTE:	1.0
Supervisor:	Cultural Revitalization Manager	Rate:	\$29.72 /hr.
Purpose:	land based culture activities, traditional languages, curriculum	First Posted:	2023-01-25
Effective Date:	Immediate, full time permanent	Closes:	when filled

Job Scope

The Culture Program Supervisor will design, develop, implement, and evaluate our FNFN land-based language and culture programs to ensure that our members have access to quality land-based cultural teachings and increased opportunities to participate in land-based cultural activities. Key components of this job require the successful incumbent to enthusiastically embrace and practice traditional teachings and knowledge, and to incorporate our 'Practices and Ways' into the culture department. The Culture Program Supervisor will lead the development and delivery of assigned programs and services by working with Lands staff and other departments, including Chalo School, to promote, revitalize, and support the Dene and Cree cultures and languages of our Nation. Reporting to the Cultural Revitalization Manager, the Culture Program Supervisor is an ambassador for upholding traditional Dene and Cree laws and values and practicing our ways, and oversees and mentors assigned workers and assistants and service providers, and will work closely with our department and other organizational staff to deliver land-based culture programming. This employee is responsible for supporting and promoting traditional ways of living, and implements a coordinated approach to cultural and language programming and service delivery in accordance with our FNFN Reaching for our Vision strategic plan. This employee also works collaboratively with other First Nations, and regional culture coordinators (i.e., Treaty 8 Tribal Association, First Peoples' Cultural Foundation, Northern Lights College, etc.) to secure and pool resources, and to coordinate land-based cultural programs and services in accordance with strategic department goals. A key element of success for this work is the knowledge and awareness of, and ability to implement, land-based cultural programs and services, and to make them accessible to our members. Other related duties.

Candidate Profile

The Culture Program Supervisor possesses a positive and tactful attitude and pays attention to details in the surrounding environment, and has the physical fitness required for working safely in the wilderness, and they understand the need to be alert to protect their personal safety and the safety of their team and participants. The Culture Program Supervisor is a role model for living traditional ways, and possesses the technical knowledge for the work. This employee sometimes communicates with others involved in the work production chain such as, Tradespersons, Professionals, Elders, Cultural Advisors, Healers, agents and affiliates. Maintains contact with the occupational health and safety committee members, and the general public.

Minimum Requirements

- Mature individual of professional presentation with a minimum grade 12 high school diploma, supplemented by cultural training and on-the-land experience.
- Three (3) years' experience in the field of work with at least one (1) year progressive experience overseeing work teams/crews and support staff.
- Experience must include proposal preparation, project management, program management, and budget preparation and implementation.



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- Strong interpersonal skills and ability to interact professionally with employees, community members, elders, spiritual leaders, consultants, Executive Staff, Council, and the public; ability to maintain diplomacy in the Community and with outside parties.
- Strong leader and team builder with excellent communication skills (written and oral); ability to listen to understand and ask questions for clarification and to implement resolution skills; able to produce written documents with clearly organized thoughts using proper sentence construction
- Demonstrated ability to prioritize, organize and manage multiple and diverse projects while adhering to budgets and timelines.
- Proficient computer skills and able to use MS Office Suite, Excel, internet, and email.
- Willingness and ability to work on weekends for scheduled programs.
- Compliance with BC Immunization program, TB screening, and COVID-19 vaccination status
- Satisfactory completion of a Police Information Check.
- Valid Class 5 Driver's License.

Additional Information

The following training/certificates and additional assets are preferred, but the Employer may provide training to successful candidates:

- Experience working with funders with demonstrated success in project / proposal development.
- Workforce Safety Certificates: H2S, OFA1 with TE, WHMIS, OHS, FoodSafe
- Bear Aware, Wilderness First Aid
- ATV, PAL, Drone certification
- Bush skills (i.e., faller, buckler, hunting, trapping, fishing, guiding, or similar etc.)
- Map reading, compass and GPS skills
- Familiar with FNFN history and territory
- Google™ drive, calendar, forms and other Google™ products.
- Ability to speak Dene and/or Cree

Work Conditions

At times when working out on the land this job can be physically demanding, and will include travel in extreme weather on a skidoo, ATV, helicopter, or boat, hiking long distances in the territory, and moving and/or packing heavy field equipment to remote sites. In some cases lands cultural activities may take place at remote reserves in the traditional territory for up to one week, while living in a wall tent.

Application Instructions

Closes: When filled. **Remuneration:** Rate offered to the successful incumbent is pending certification(s), skills, experiences, knowledge. *Preference may be given to qualified First Nation's applicants. Kindly forward your cover letter and resume to: recruitment@fnnation.ca

We thank all individuals for applying, but only those applicants whose applications clearly demonstrate meeting all of the requested minimum requirements will receive a reply.

* Constitution Act, 1982 [Section 35]; Canadian Charter of Rights and Freedoms [Section 15(1)]; Canadian Human Rights Act [Section 16(1)]; Employment Equity Act [Section 5(a), 10(b)]; Declaration on the Rights of Indigenous Peoples [Article 22]; ILO Convention 169 on Indigenous and Tribal Peoples in Independent Countries.