



# Fort Nelson First Nation

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## INTERNAL-EXTERNAL JOB POSTING

<b>Job Title:</b>	Building Maintenance Worker (Worker I)	<b>Posting #:</b>	35-2022
<b>Department:</b>	Community Infrastructure and Safety Services	<b>Level:</b>	G1-L1-C1
<b>Location:</b>	On Reserve	<b>FTE:</b>	700 hours
<b>Supervisor:</b>	Capital Works Coordinator	<b>Rate:</b>	\$18.37 /hr.
<b>Key Areas:</b>	Learn trades, use hand tools, use mechanical tools	<b>First Posted:</b>	2022-07-11
<b>Effective Date:</b>	August 01 – December 16, 2022 (35 hr./wk. 20 weeks)	<b>Closes:</b>	When Filled.

### SUMMARY / SCOPE

The primary work of the Building Maintenance Worker is to assist with the completion of, or carry out, service requests for the safe operation of public buildings on reserve. Under the direction of a supervisor, this employee will become familiar with building maintenance programs and maintenance schedules while performing manual tasks and basic repair duties that are required for the general upkeep, maintenance, and repair of public buildings. This work includes working with /assisting certified trades in any area required for the safe operation and maintenance of that building. Other related duties.

### Candidate Profile:

The Building Maintenance Worker has a positive outlook and sufficient energy to perform the work. This individual is able to work independently and under the supervision of a mentor while positively contributing to a teamwork environment. This employee will gain experience managing and completing multiple projects within established timelines. The employee must place safety objectives above all else. Core competencies you may have and will learn include:

### COMPETENCIES

- Safety/Hazard Assessment
- Organized
- Dependability
- Information seeking
- Follow Instructions
- Materials Identification
- Communication
- Operate manual/mech. Tools
- Basic building maintenance

### MINIMUM QUALIFICATIONS

- Must be committed to the term and be available for work for 35 hours per week for 20 weeks from August 01 – December 16, 2022
- Must be a First Nations, Indigenous, Inuit, or Metis youth between 15-30 years old, and must have been in school in the previous academic year and intending to return to school in January 2023.
- Must have a valid Social Insurance Number.



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- Some experience working with other Tradespersons and a relational understanding of electrical equipment and plumbing and heating systems, for the purpose of communicating difficulties and troubleshooting with Tradespersons would be an asset.
- Good interpersonal skills and ability to interact well with employees and the public.
- Organized and able to complete priorities and meet deadlines.
- Good communication skills (written and oral); ability to listen to understand and ask questions for clarification.
- Physical fitness and ability to work days, evenings and weekends, including in an outdoors environment may apply, pending work type.
- Ability to complete duties in a safe manner, following established safety rules, policies and procedures.
- Able to work flexible hours and to adjust schedule as necessary; rotational weekends/evening call-outs.
- Ability to arrange own transportation to and from work in the FNFN community.
- Compliance with BC Immunization program, TB screening, and COVID-19 vaccination status.

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### ASSETS

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Any of the following are considered assets, but employer will train for required safety tickets:

- Certificates of training, such as, H2S, OFA1 with TE, WHMIS, OHS, Fall Protection, Ladder and Scaffold, Confined Space Entry, Traffic Control Persons ticket/certificate, Chainsaw Level II, Bear Aware.
- Previous experience working for a First Nation's community, or a relational understanding of capital assets and infrastructure.
- Ability to speak Dene and/or Cree.

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### WORK CONDITIONS

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- May be required to lift up to 18 kilograms (40 lbs.)
- Will be required to interact with homeowners and third-party service providers.
- Personal Protection Equipment required.
- Will be exposed to hazards associated with working in the outdoor environment (all seasons), and construction industry.

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### APPLICATION INSTRUCTIONS

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**Closes:** When Filled. \*Preference may be given to qualified First Nation's applicants. Kindly forward your resume to: [recruitment@fnnation.ca](mailto:recruitment@fnnation.ca)

**We thank all individuals for applying, but only those applicants whose applications clearly demonstrate meeting all of the requested minimum qualifications will receive a reply.**



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\* Constitution Act, 1982 [Section 35]; Canadian Charter of Rights and Freedoms [Section 15(1)]; Canadian Human Rights Act [Section 16(1)]; Employment Equity Act [Section 5(a), 10(b)]; Declaration on the Rights of Indigenous Peoples [Article 22]; ILO Convention 169 on Indigenous and Tribal Peoples in Independent Countries.